

TOWN OF MORRISTOWN
WORK SESSION
MARCH 16, 2011

President Ralph Henderson called the Work Session to order at 6:00PM.

Marshal's Manuel

Much discussion was done regarding several of the Rules and Regulations. There are several topics that need to be discussed further. The S.O.P.'s were unavailable to review.

Personal Policy

Additions to be added to the policy: No employee will be permitted to clock in/out for another employee. Employee will need to write time in /out on time card and have a liaison initial. Also, it was discussed that vacation time should be scheduled in advance with liaison or council member.

Another Work Session will be scheduled in the near future.

No further discussion, Work Session adjourned.

Ralph Henderson
Town Council President

Tom Reber
Clerk-Treasurer